

SAMPLE INDEPENDENT CONTRACTOR AGREEMENT

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This is an **AGREEMENT** for independent contracting services made between [sc_cust.fullname/] and [sc_user.company/].

[sc_user.company/] is THE CONTRACTING PARTY and [sc_cust.fullname/] is the INDEPENDENT CONTRACTOR.

1. Engagement of Services: [sc_user.company/] hereby engages [sc_cust.fullname/] as an independent contractor to provide office and research assistance on an as needed basis.

2. [sc_user.company/] 's Obligation: [sc_user.company/] shall provide [sc_cust.fullname/] with all office supplies to accomplish requested tasks. While much of the work will be produced at [sc_cust.fullname/] 's home base, there may be times when joint projects occur in the [sc_user.company/] office.

3. Term: [sc_user.company/]'s obligations under this Agreement shall commence on [Contract start date/] and end on [Contract end date/].

4. Compensation: As compensation for the following services:

[Type of services]

[/Type of services]

[sc_user.company/] shall pay the following amount on a monthly basis:

\$ [Hourly rate/] /hr

5. Confidentiality: All client information connected to [sc_user.company/] is considered confidential and shall not be shared with others.

6. Use of materials: All [sc_user.company/] materials including but not limited to systems, logos, newsletters, websites and databases are proprietary and therefore may not be shared with any other family, client unless written permission is granted.

7. Termination: [sc_user.company/] may terminate this contract on fourteen days notice to [sc_cust.fullname/] for any reason or for no reason. [sc_cust.fullname/] may terminate this contract on thirty days notice for any reason or for no reason.

8. Independent Contractor: The relationship created shall be that of an independent contractor and nothing in this Agreement shall be construed to create a partnership, joint venture, or employer/employee relationship. [sc_cust.fullname/] will be solely responsible for all tax returns and payments required to be filed with or made to any federal, state or local tax authority with respect to [sc_cust.fullname/] 's performance of services and receipt of fees under this Agreement. [sc_user.company/] will regularly report amounts paid to [sc_cust.fullname/] by filing Form 1099-MISC with the Internal Revenue Service as required by law. Because [sc_cust.fullname/] is an independent contractor, [sc_user.company/] will not withhold or make payments for social security; make unemployment insurance or disability insurance contributions; or obtain workers compensation insurance on [sc_cust.fullname/] 's behalf. [sc_cust.fullname/] agrees to accept exclusive liability for complying with all applicable state and federal laws, including obligations such as payment of taxes, social security, disability and other contributions based on fees paid to [sc_cust.fullname/].

The Parties affirm that they have read, and agree to be bound by, the provisions of this Agreement.

Date: [sc_contract.date/]

[sc_user.company/]

[sc_user.signature/]

INDEPENDENT CONTRACTOR

By [sc_cust.fullname/]

[sc_sign1.signature/]